

TABLE OF CONTENTS

1

2

3 **CONSTITUTION 3**

4 ARTICLE I: NAME 3

5 ARTICLE II: PURPOSE AND OBJECTIVES 3

6 ARTICLE III: MEETINGS 3

7 *Section 1: Conduct of Meetings* 3

8 *Section 2: Frequency of Meetings* 3

9 *Section 3: Annual Meeting* 3

10 *Section 4: Quorum* 4

11 ARTICLE IV: MEMBERSHIP 4

12 *Section 1: Types of Membership* 4

13 *Section 2: Principal Member* 4

14 *Section 3: Auxiliary Member* 4

15 *Section 4: Junior Member* 4

16 *Section 5: Associate Member* 5

17 *Section 6: Honorary Member* 5

18 *Section 7: AMA Park Flyer Pilots* 5

19 ARTICLE V: OFFICERS AND DIRECTORS 5

20 *Section 1: Governing Body (Board of Directors)* 5

21 *Section 2: Officers* 5

22 *Section 3: Taking and Holding Office* 5

23 *Section 4: Vacancies on the Board of Directors* 5

24 *Section 5: Responsibilities* 6

25 *Section 6: Regular and Special Meetings* 6

26 ARTICLE VI: DUES 6

27 ARTICLE VII: DURATION OF MEMBERSHIP 6

28 *Section 1: Membership Tenure* 6

29 *Section 2: Suspension and Termination of Members* 6

30 *Section 3: Termination for Other Causes* 7

31 *Section 4: Resignation* 7

32 ARTICLE VIII: BY-LAWS 7

33 ARTICLE IX: AMENDMENTS 7

34 **BY-LAWS 9**

35 ARTICLE I: ELECTION OF THE BOARD OF DIRECTORS 9

36 *Section 1: Nominations to the Board of Directors* 9

37 *Section 2: Quorum at Election Meeting* 9

38 *Section 3: Slate* 9

39 *Section 4: Vacancies* 9

40 ARTICLE II: BOARD OF DIRECTORS 10

41 *Section 1: Officers* 10

42 *Section 2: Board Quorum* 10

43 *Section 3: Director Resignation or Removal* 10

44 *Section 4: Reporting of Decisions* 10

45	Section 5: <i>Open Minutes and Correspondence</i>	11
46	Section 6: <i>Revocation of Decisions</i>	11
47	Section 7: <i>Presenting Items for Consideration by the Board</i>	11
48	ARTICLE III: DUTIES OF OFFICE.....	11
49	Section 1: <i>President</i>	11
50	Section 2: <i>Vice-President</i>	11
51	Section 3: <i>Secretary</i>	12
52	Section 4: <i>Treasurer</i>	12
53	Section 5: <i>Safety Officer</i>	12
54	Section 6: <i>Members at Large</i>	12
55	ARTICLE IV: MEETINGS.....	12
56	Section 1: <i>Conduct of Meetings</i>	12
57	Section 2: <i>Definition of FCRCFC Board Quorum (Board of Directors Meeting)</i>	13
58	Section 3: <i>Definition of FCRCFC Quorum</i>	13
59	Section 4: <i>Nomination Meeting</i>	13
60	Section 6: <i>Annual Meeting</i>	14
61	Section 7: <i>Regular Meetings</i>	14
62	Section 8: <i>Special Meetings</i>	14
63	Section 9: <i>Board Meetings</i>	14
64	ARTICLE V: DUES AND FEES.....	15
65	Section 1: <i>Dues</i>	15
66	Section 2: <i>Surcharge</i>	15
67	Section 3: <i>Special Assessments</i>	15
68	Section 4: <i>Onetime Initiation Fee</i>	15
69	ARTICLE VI: SPECIAL FUNDS.....	15
70	ARTICLE VII: RESIDENT AGENT.....	16
71	ARTICLE VIII: CLUB ACTIVITIES.....	16
72	ARTICLE IX: AMA CHARTER.....	16
73	ARTICLE X: MEMBERSHIP.....	16
74	Section 1: <i>Application for Membership</i>	16
75	Section 2: <i>New Member Privileges and Restrictions</i>	17
76	ARTICLE XI: FLYING FIELD DEPARTMENT.....	17
77	Section 1: <i>Rules</i>	17
78	Section 2: <i>Visitors</i>	17
79	Section 3: <i>Guests</i>	17
80		

81 **CONSTITUTION**

82 **ARTICLE I: NAME**

83

84 The name of this organization shall be **Fluvanna County Radio Control Flying Club,**
85 Inc., (**FCRCFC**), AMA District IV, Club Charter # 4113.

86 **ARTICLE II: PURPOSE AND OBJECTIVES**

87

88 The club is established to unite Radio Control Aircraft Modelers as an organized group.
89 The objectives of the club shall be to promote Fluvanna County, VA, Radio Control Aircraft
90 Modelers in: [1] Radio Control and Control Line Model Flying; [2] Model Aircraft
91 Construction; [3] The advancement of model aviation in all its phases as a recreational,
92 sporting and educational activity; [4] To support the programs and activities of the
93 Academy of Model Aeronautics (AMA); [5] To generate good will through our actions
94 within the community.

95 **ARTICLE III: MEETINGS**

96 **Section 1: Conduct of Meetings**

97

98 Meetings shall be conducted under the generally accepted, public-domain, Robert's Rules
99 of Order (1915). Summarized versions of these rules shall reasonably apply to the
100 maintenance of civility and order in a small organization.

101 **Section 2: Frequency of Meetings**

102

103 With due diligence, meetings shall be held once a month at the discretion of the Board
104 and Constituency of FCRCFC under provisions of FCRCFC By-laws, [ARTICLE IV,](#)
105 [MEETINGS, Section 7.](#) "Due diligence" is construed to mean whenever reasonably
106 possible, with occasional exceptions being made, for example, by conflict with generally
107 accepted holidays, personal or organizational contingencies, or inclement weather.

108 **Section 3: Annual Meeting**

109

110 An annual meeting for election of members of the Board of Directors of this club shall be
111 held no later than the thirtieth day of November in each year [as provided by the By-laws](#) of
112 this club. This meeting shall be called the Annual Meeting.

113

114

115

116

117 **Section 4: Quorum¹**

118

119 Quorum shall be defined as specified in Sections under FCRCFC By-laws, [ARTICLE II](#)
120 and [ARTICLE IV](#).

121 **ARTICLE IV: MEMBERSHIP**

122 **Section 1: Types of Membership**

123

124 There will be five kinds of membership: Principal Member, Auxiliary Member, Junior
125 Member, Associate Member, and Honorary Member. All members must submit a
126 completed membership application form, such form to be prescribed by the Board of
127 Directors and which shall include the statement "I have read and agree to support and
128 adhere to the Constitution and By-laws of FCRCFC." Applications of new members shall
129 be submitted and accepted as specified by the By-laws. Membership in FCRCFC includes
130 certain privileges, which may be suspended for violation of club rules.

131 **Section 2: Principal Member**

132

133 Each Principal Member shall be a member of the Academy of Model Aeronautics (AMA).
134 Principal Members who have joined as AMA 'Open' or 'Extra' Members shall have all
135 privileges offered by the club, including voting privileges and eligibility for election to the
136 Board of Directors.

137 **Section 3: Auxiliary Member**

138

139 Each Auxiliary Member shall be an adult family member of a Principal Member who
140 resides in the same household as the current Principal Member. Said Auxiliary Member
141 shall hold either an 'Open' or 'Extra' Membership in the Academy of Model Aeronautics
142 (AMA). "Adult" means "having reached an eighteenth birthday on or before the first day of
143 July of the membership year." Auxiliary Members are subject to FCRCFC rules and
144 regulations, and are entitled to all privileges of membership.

145 **Section 4: Junior Member**

146

147 Each Junior Member must be an AMA Member of the closest, equivalent, AMA junior-
148 membership category and must not have reached their eighteenth birthday before the first
149 day of July of the membership year. Junior Members are subject to FCRCFC rules and
150 regulations, and are entitled to all privileges of membership, except that they shall not
151 have voting privileges and they shall not be eligible for election to the Board of Directors.

152

¹ Quorum: The minimum number of officers or members of a committee or organization, often a majority, who must be present for valid transaction of business.

153 **Section 5: Associate Member**

154
155 Associate Members do not have to be current AMA members, but shall not operate
156 models as part of club activities, shall not have voting privileges, and shall not be elected
157 to the Board of Directors.

158 **Section 6: Honorary Member**

159
160 Honorary Members may be elected by the club membership and shall be exempt from
161 payment of dues, shall have no vote, and shall not be eligible to hold any office in the club,
162 shall have no interest in the property of the club, but shall be entitled to attend all meetings
163 and to enjoy other privileges of the club.

164 **Section 7: AMA Park Flyer Pilots**

165
166 RC pilots holding a current Academy of Model Aeronautics Park Flyer Membership Card
167 may become flying members of FCRCFC in any of the categories described in Sections 1
168 through 4, above, *only upon upgrading their AMA memberships to 'Open' or 'Extra' AMA*
169 *membership categories*, and upon paying fees prescribed by FCRCFC By-laws.

170 **ARTICLE V: OFFICERS AND DIRECTORS**

171 **Section 1: Governing Body (Board of Directors)**

172
173 The governing body of this club shall be a Board of Directors constituted as the By-laws
174 may provide. Directors shall be elected from among the members of the club eligible to
175 vote in club affairs.

176 **Section 2: Officers**

177
178 The Board of Directors of this club shall consist of Officers known as President, Vice
179 President, Secretary, Treasurer, Safety Officer, and two Members at Large. Officers shall
180 be appointed from the Board of Directors membership, by internal agreement of the Board.

181 **Section 3: Taking and Holding Office**

182
183 Each Director shall take office at the first Board meeting following his or her election. A
184 Director shall hold office for a period specified by the By-laws, unless sooner resigning.
185 Each Director shall accept responsibility for one or more specific club activities, as
186 specified in Section 2, above, and as may be agreed upon among the Directors.

187 **Section 4: Vacancies on the Board of Directors**

188
189 Vacancies on the Board of Directors occurring before the expiration of a normal term of
190 office shall be filled temporarily by appointment of a club member by the Board of Directors
191

192
193 as an interim Director. The office shall be filled at the next annual election by election of a
194 Director for the un-expired portion of the term of office.

195 **Section 5: Responsibilities**

196
197 Except as herein otherwise provided, the Board of Directors shall conduct all business of
198 the club, control all offices and committees, and discharge all corporate responsibilities of
199 the club. Decisions of the Board shall be recorded in writing and as will be provided in the
200 By-laws. Decisions of the Board shall be binding upon the membership unless revoked or
201 amended as provided in the By-laws.

202 **Section 6: Regular and Special Meetings**

203
204 All business conducted by the Board of Directors shall be conducted at regular or special
205 meetings of the Board of Directors, a quorum being present. Approval of any motion
206 before the Board of Directors requires the favorable vote of a simple majority of the Board
207 members present at such meetings and under the provisions of [FCRCFC By-laws,](#)
208 [ARTICLE II, BOARD OF DIRECTORS, Section 2.](#) The first meeting of the board after the
209 Annual Meeting (the election meeting) in November shall be the only mandatory
210 meeting of the board.

211 **ARTICLE VI: DUES**

212
213 Every Principal Member, Auxiliary Member, Junior Member and Associate Member of the
214 club shall pay annual dues in such sums as may be [prescribed in the By-laws of the club.](#)

215 **ARTICLE VII: DURATION OF MEMBERSHIP**

216 **Section 1: Membership Tenure**

217
218 Membership shall continue during the existence of the club unless terminated as
219 hereinafter provided.

220 **Section 2: Suspension and Termination of Members**

221
222 Member dues for the next year are to be paid during December of the current year.
223 Members failing to pay by January 31 of that next year will be considered delinquent and
224 their membership suspended. A list of the suspended members will be presented to the
225 membership at the February meeting. All suspensions will remain in effect until the dues
226 and surcharge (Article V. Section 2.) are paid. Suspended members who do not pay the
227 delinquent dues and surcharge by January 31 of the next year will be removed from Club
228 membership. Suspended members may not use the Club facilities nor are they entitled to
229 receive Club information/publications.
230

231 **Section 3: Termination for Other Causes**

232
233 The membership of any member may be terminated or privileges suspended by the Board
234 of Directors for a reason or reasons which the Board may deem sufficient by a vote of not
235 less than two thirds of the members thereof at a meeting called for that purpose. In such
236 case, the member shall be given at least ten days written notice of the proposed action,
237 the reasons for such action, and an opportunity to submit a written response to the Board
238 of Directors. They shall also have the privilege of appearing before the Board to state their
239 case. Service of such notice shall be made by registered letter to the member's last
240 known address. In case of a decision to terminate membership, the Secretary shall, within
241 seven days after the date of the Board's decision, notify the member in writing of the
242 decision of the Board. Such member may within fourteen days after the date of such
243 notice give written notice to the Secretary of his intention either to appeal to the club or to
244 acquiesce. Silence will be considered acquiescence, and the action of the Board of
245 Directors shall be final. In the event the terminated member appeals, the Board shall
246 schedule the hearing of the appeal to take place at the next regular meeting of the club. At
247 least five days notice of such club meeting and its special business shall be given in
248 writing to every member of the club, and only members of the club shall be permitted to be
249 present when such appeal is considered at such meeting. If an appeal is made before the
250 club, a vote of half (50%) of the membership or three-quarters (75%) of the members
251 present, a quorum being available at the meeting, whichever is smaller, shall uphold the
252 action of the Board. This shall be the final appeal.

253 **Section 4: Resignation**

254
255 The resignation of any member from this club shall be in writing (addressed to the
256 President or to the Secretary) and shall be considered by the Board of Directors, and
257 acted upon accordingly. "Writing" shall be construed to include "Electronic Mail" or "email."

258 **ARTICLE VIII: BY-LAWS**

259
260 This club shall adopt By-laws consistent with the Constitution and embody additional
261 provisions for the government of this club. Such By-laws may be amended as therein
262 provided.

263 **ARTICLE IX: AMENDMENTS**

264
265 This Constitution and By-laws may be amended at a regular membership meeting of the
266 club, and by the approval of half (50%) of the membership or three quarters (75%) of the
267 members present at the meeting, a quorum being available, whichever is smaller, and
268 which follows by a period of at least 20 days, a regular meeting at which the proposed
269 amendments to the Constitution or to the By-laws has been presented to the membership
270 by a representative of the Board. In addition, copies of any proposed amendments shall
271 have been provided to the membership prior to the meeting at which the vote is taken.
272 Any proposed amendments to this Constitution or to the By-laws shall be delivered in
273 writing to the Board of Directors. "Copies presented," "copies provided," "proposed

274 amendment delivered," and "in writing" shall be construed to include combinations of
275 electronic text delivered via electronic mail (email), as posted on the organization's
276 website, and as presented in forum. In the event quorum cannot be timely achieved in
277 forum, or responses to proposed changes are not forthcoming, the Board shall deliberate
278 on the provisions of the amendment, and by a unanimous vote implement the amendment.

279
280
281

[End Constitution]

282 **BY-LAWS**

283 **ARTICLE I: ELECTION OF THE BOARD OF DIRECTORS**

284 **Section 1: Nominations to the Board of Directors**

285
 286 At a regular October meeting, one month prior to the November meeting for the election of
 287 Board Members, the presiding officer shall ask for nominations by members of the club to
 288 fill seats on the Board of Directors that are to be vacated. Offices occupied by Directors
 289 who are fulfilling the second year of two-year tenure shall not be considered vacant, and
 290 Directors occupying such offices shall not be eligible for nomination. Nominations will not
 291 be accepted at the election meeting. The nominations duly made will be recorded by the
 292 secretary and shall be published prior to the next general meeting. The membership shall
 293 vote for the nominees at the election meeting, also known as "The Annual Meeting," and
 294 election results shall be published prior to the next general meeting. "Published" shall be
 295 construed to mean any combination of methods necessary to accomplish all-inclusive
 296 announcement of election results, e.g., telephone, written (paper), email, website
 297 publication.
 298

299 **Section 2: Quorum at Election Meeting**

300
 301 Members present at the election meeting must consist of a quorum as defined in
 302 [ARTICLE IV, MEETINGS, Section 3](#), of the By-laws: Definition of FCRCFC Quorum. In
 303 the event quorum cannot be reached at the election meeting, the then-seated board shall
 304 continue in office until such time as a binding election can post-haste be achieved.

305 **Section 3: Slate**

306
 307 Each voter-registered club member present at the annual meeting may enter a vote for the
 308 candidates of his choice to fill the vacated Board positions from among the nominees.
 309 "Registration" shall consist of the voter making his presence known by marking his or her
 310 name on the club's official roster. Voters will normally be requested to vote for five (5)
 311 candidates. The candidates that receive the greatest number of votes shall be elected to
 312 the Board of Directors. In the event of a tie between nominees receiving lesser numbers of
 313 votes, runoff balloting shall determine the winner.

314 **Section 4: Vacancies**

315
 316 Vacancies occurring before the expiration of a normal term of office on the Board of
 317 Directors shall be filled by appointment as stated in:
 318 [Article V, "Officers and Directors," Section 4 of the Constitution.](#)
 319

320 **ARTICLE II: BOARD OF DIRECTORS**

321 **Section 1: Officers**

322
323 The Board of Directors shall consist of Officers designated as the President, Vice
324 President, Secretary, Treasurer, Safety Officer, and two Members at Large. The terms of
325 office of the Board of Directors shall be governed as indicated in:
326 [Sections 1 and 2, ARTICLE I, ELECTION OF THE BOARD OF DIRECTORS](#), above, and
327 the functions or offices of Directors shall be determined by the newly elected board at its
328 first meeting in the new year.

329 **Section 2: Board Quorum**

330
331 A quorum of the board shall be defined as four (4) of the seven (7) members of the board,
332 inclusive of either the President or Vice President. Board decisions may only be actionable
333 upon a majority vote of four (4) of these individuals. In the event a board meeting is
334 attended by *only* a quorum, actionable votes must be unanimous (4), and either the
335 President or Vice President must be in attendance. By virtue of the structure of the board
336 and the consensus required, this definition renders the meanings of "quorum" and
337 "majority" synonymous at four (4) votes. 'Majority+' votes may be required under certain
338 circumstances as specified in other sections.

339 **Section 3: Director Resignation or Removal**

340
341 A Director may resign upon submission of a written resignation to the Board of Directors.
342 "Written" shall be construed to include "Electronic Mail" or "email". A Director may be
343 removed from office by a two-thirds (5-vote) ballot of the Board of Directors. A Director
344 may be suspended from office by a two-thirds (5-vote) ballot of the Board of Directors, or
345 upon submission of a written petition to the Board of Directors signed by twenty percent
346 (20%) of the club membership. A Director shall be notified by the most expeditious means
347 available of his suspension and the date of the open meeting at which the issue will be
348 discussed following publication in the newsletter that a recall (or termination) hearing is to
349 be conducted at the next club meeting. The issue shall be debated in open forum before
350 the club membership. A Director shall be considered recalled if he receives support of
351 three-quarters (75%) of the members present at the open hearing, a quorum being
352 available.

353 **Section 4: Reporting of Decisions**

354
355 The Board of Directors shall cause to be reported prior to the end of the next regular
356 meeting of the club membership, in addition to any other items of interest, any decision of
357 the Board which involves one or more of the following elements:
358
359

- 360 a) A commitment of the club, or any of its Directors, to any special or continuing
361 relationship or affiliation with any other organization active in the club's field of
362 interest.
- 363 b) Any participation of the club or Directors in their official capacities sponsored by
364 other organizations in the field.
- 365 c) All organized club activities planned for participation by any part of the club
366 membership.
- 367 d) Any one time allocation of funds voted by the board in excess of \$100, or any
368 recurring commitment of funds for one purpose or project expected to total more
369 than \$200 during the ensuing six-month period.
- 370 e) Any change of officers, appointments, or functional assignments of Directors.

371 **Section 5: Open Minutes and Correspondence**

372
373 Upon request of five members at, or prior to, any meeting of the club membership, the
374 reading of any part of the minutes or correspondence of the Board of Directors may be
375 required.

376 **Section 6: Revocation of Decisions**

377
378 Any decision of the Board of Directors may be revoked or amended by a half (50%) vote
379 of the club membership or three-quarters (75%) of the members present at any meeting of
380 the club.

381 **Section 7: Presenting Items for Consideration by the Board**

382
383 Members wishing to present items for consideration by the Board of Directors may do so
384 at any meeting of the club, either in person or in writing.

385 **ARTICLE III: DUTIES OF OFFICE**

386 **Section 1: President**

387
388 It shall be the duty of the President to preside at club and Board meetings, and to act as
389 spokesperson for the club in all matters pertaining to it, except as may be delegated to the
390 Resident Agent regarding corporate matters (see [Article VII](#), below).

391 **Section 2: Vice-President**

392
393 It shall be the duty of the Vice President to preside at club and Board meetings in the
394 absence of the President, and to otherwise perform the duties of the President when the
395 President is unable to serve.
396

397 **Section 3: Secretary**

398
399 The Secretary shall keep the minutes of all meetings, and shall also be responsible for
400 processing AMA chartering documents and other club-related communications. In the
401 event the Secretary is absent, any other board member shall take notes and forward them
402 to the Secretary for entry into the official record. In the absence of the President and Vice
403 President, the Secretary shall preside at club meetings. The offices of Secretary and
404 Treasurer may be held by one person at the discretion of the Board (see Section 4, below,
405 for disbursement protocol).

406 **Section 4: Treasurer**

407
408 It shall be the duty of the Treasurer to collect all monies due the club and to secure same
409 in a banking institution; to disburse club monies in payment of club obligations as provided
410 by the Board of Directors; to disburse monies to AMA for Charter and insurance by
411 authority of this document; and to maintain records of the club's financial transactions.
412 The offices of Secretary and Treasurer may be held by one person at the discretion of the
413 Board (see Section 3, above), but disbursements must be authorized by the President or
414 Vice President, and, in the case of checks, by signature or countersignature.

416 **Section 5: Safety Officer**

417
418 It shall be the duty of the Safety Officer (aka "Safety Coordinator") to oversee the
419 maintenance, operations and safety procedures of the flying field. The Safety Officer is
420 required, under Academy of Model Aeronautics [AMA] rules, to have direct, email
421 communication with AMA Headquarters.

422 **Section 6: Members at Large**

423
424 It shall be the duty of Members at Large to assist the other officers in their duties.

425 **ARTICLE IV: MEETINGS**

426 **Section 1: Conduct of Meetings**

427
428 Meetings shall be conducted under the generally accepted, public-domain, Robert's Rules
429 of Order (1915), insofar as summarized versions of these rules may reasonably apply to
430 the maintenance of civility and order in a small organization.

431

432 **Section 2: Definition of FCRCFC Board Quorum (Board of Directors Meeting)**

433
 434 A quorum of the board shall be defined as four (4) of the seven (7) members of the
 435 board, inclusive of either the President or Vice President. Board decisions may only be
 436 actionable upon a majority vote of four (4) of these individuals. In the event a board
 437 meeting is attended by *only* a quorum, actionable votes must be unanimous (4), and
 438 either the President or Vice President must be in attendance. By virtue of the structure
 439 of the Board and the consensus required, this definition renders the meanings of
 440 "quorum" and "majority" synonymous at four (4) votes. 'Majority+' votes may be required
 441 under specified circumstances.

442 **Section 3: Definition of FCRCFC Quorum**

443
 444 The Quorum² of FCRCFC shall be as described and established herewith in the
 445 [Attachment to the FCRCFC By-laws](#), and shall be based on twelve (12), previously
 446 sampled parameters as portrayed in the Attachment. FCRCFC Quorum is based on the
 447 dynamic ["variable"] pattern established by the historic, sampled fluctuations in total, voting
 448 membership and the sampled fluctuations in attendance. In the event the result of a simple
 449 majority vote by the membership, within this pattern, is less than the number of members
 450 on the Board of Directors, namely seven (7), any such issue shall automatically be referred
 451 to the Board of Directors for arbitration and resolution by a unanimous vote, that is, seven
 452 (7), of that body. This section shall apply as long as the total membership of FCRCFC
 453 remains between thirty-five (35) and fifty-five (55), inclusive, and shall be re-evaluated and
 454 altered if the total voting membership declines or exceeds these parameters (i.e., <35 but
 455 >55 voting members). For all practical operations of FCRCFC, this performance pattern
 456 establishes the **FCRCFC QUORUM=12**, and the minimum **FCRCFC MAJORITY=7**. The
 457 Secretary and Treasurer shall be jointly responsible for maintaining the FCRCFC Roster,
 458 attendance, and the necessary calculations thereto, for establishing the minimum current
 459 value of FCRCFC Quorum.
 460

461 **Section 4: Nomination Meeting**

462
 463 The nomination meeting shall take place at the periodic FCRCFC meeting which normally
 464 takes place one month in advance of the Annual Meeting (Section 6, below) during the
 465 month of October.
 466

² Quorum: The minimum number of officers or members of a committee or organization, often a majority, who must be present for valid transaction of business.

467 **Section 6: Annual Meeting**

468
 469 The annual meeting of this club shall be held at the November meeting or at such time as
 470 the Board of Directors shall direct and at a time and place of which all members have been
 471 given comprehensive notice distributed to the membership at least seven (7) days in
 472 advance of the alternate date set for the November, Annual Meeting. "Comprehensive"
 473 and "distributed" shall be construed to mean any combination of methods necessary to
 474 accomplish all-inclusive announcement of the Annual Meeting, e.g., telephone, written
 475 (paper), email, and website bulletin. The annual meeting shall be the meeting at which the
 476 election of members of the Board of Directors to serve for the term open shall take place.
 477 The annual, November meeting shall be considered the Election Meeting as described in
 478 [Article I of the By-laws](#): ELECTION OF THE BOARD OF DIRECTORS.

479
 480 **Section 7: Regular Meetings**

481
 482 The regular monthly meeting of the club shall be held at such day/date, and/or time
 483 and/or location as deemed appropriate and convenient, and may be established by a
 484 majority vote of the membership, a quorum being present. Due notice of any temporary
 485 change in the day/date; and/or time; and/or location; or the cancelling of; a single,
 486 regular, monthly meeting shall be given to all members of the club. "Due notice" shall be
 487 construed to mean any combination of methods necessary to accomplish
 488 announcement of a standard or short-notice venue and time, or cancellation thereof,
 489 e.g., telephone, email, paper document, and website bulletin.

491 **Section 8: Special Meetings**

492
 493 Special meetings of the club may be called upon comprehensive notice to all members of
 494 the club by the Board of Directors. Said notice must be distributed to the membership at
 495 least seven (7) days in advance of the date set for the special meeting. "Comprehensive"
 496 and "distributed" shall be construed to mean any combination of methods necessary to
 497 accomplish all-inclusive announcement of the special meeting, e.g., telephone, written
 498 (paper), email, website bulletin.

500 **Section 9: Board Meetings**

501
 502 Meetings of only the Board of Directors shall be held at a day/date, time and location of
 503 the Board's discretion. Special meetings of the Board of Directors may be called by the
 504 President whenever deemed necessary or at the request of two members of the Board,
 505 due notice having been given. "Due notice" shall have the import described in Section 8,
 506 above. The first meeting of the board after the Annual Meeting (the election meeting) in
 507 November shall be the only mandatory meeting of the board.

509 **ARTICLE V: DUES AND FEES**

510 **Section 1: Dues**

511
512 Membership Dues of the club shall be \$40.00 for Principal Members, \$15.00 for Auxiliary
513 Members, \$10.00 for Junior Members, and \$5.00 for Associate Members.

514 In the event a member joins during the dues year, he shall be charged as follows:

- 515 1. Between January 1 and June 30: full annual fee.
516 2. Between July 1 and September 30: three quarters annual fee.
517 3. Between October 1 and November 30: one half annual fee.

518 New members joining during December of the year shall become members for the
519 ensuing year and will not be charged dues for the month of December in which they
520 joined.

521

522 **Section 2: Surcharge**

523
524 A surcharge of \$20.00 shall be charged for a late payment of dues, if dues are not paid by
525 January 31.

526 **Section 3: Special Assessments**

527
528 There shall be no special assessments levied upon the club membership at any time
529 except by consenting vote of the membership. Notice of such proposed special
530 assessment shall be given at least 25 days in advance of voting date and the rules of
531 quorum and majority as described in previous sections shall prevail.

532 **Section 4: Onetime Initiation Fee**

533
534 There shall be single, onetime, initiation fee of \$50.00 for Principal Members with no
535 initiation fee for Auxiliary, Junior, or Associate Members. This fee can be altered upon the
536 discretion of the Board with the assent of the voting membership, but only upon the vote of
537 half (50%) of the voting membership, or three-quarters (75%) of the members present at a
538 meeting, a quorum being present.

539 **ARTICLE VI: SPECIAL FUNDS**

540
541 The Treasurer of the club may be authorized by the Board of Directors to receive
542 contributions or specially obtained funds from any individuals or institutions to be applied
543 to the general funds of the club.

544

545 **ARTICLE VII: RESIDENT AGENT**

546
547 The member functioning as the Corporate Spokesperson, appointed by the Board of
548 Directors, shall be known as the Resident Agent and shall fulfill the requirements of the
549 Virginia Corporation Act.
550

551 **ARTICLE VIII: CLUB ACTIVITIES**

552
553 The various continuing committees of the club shall be chaired by members of the Board
554 of Directors as determined by the Board. These activities shall include but not be limited
555 to: Competitive Activities, Field Maintenance, Field Acquisition, Newsletters, Website
556 Management, County Liaison, AMA Interface and Public Relations.
557

558 **ARTICLE IX: AMA CHARTER**

559
560 Annually, the club shall obtain its AMA Charter and the necessary insurance to insure
561 parties to the insurance agreement as stipulated by AMA and AMA's contracted insurance
562 carrier.
563

564 **ARTICLE X: MEMBERSHIP**

565 **Section 1: Application for Membership**

566
567 Persons wishing to join the club will make application in writing on such forms as may be
568 specified by the Board of Directors from time to time. Applications may be accepted by any
569 member of the club, but should be forwarded as soon as possible to the Club Treasurer
570 who will process the document and fee(s). The application shall be accompanied by dues
571 in full and the Initiation Fee, or the unexpired portion of dues for the year, plus the Initiation
572 Fee, as outlined in Article V of the By-laws, above. Upon acceptance of the Application,
573 Dues and Initiation Fee, the applicant will become a member of the club at the appropriate
574 level as described in [Article IV of the Constitution](#), above, subject to the rules and
575 regulations of the club, and shall be entitled to the use of club facilities. New membership
576 applications should be presented at a regular club meeting. The applicant will become a
577 member after fulfilling other requirements as designated in the By-laws for club
578 membership. A simple majority vote of the voting members present, a quorum being
579 present, may be used to signify acceptance of the applicant by the club. The applicant's
580 privileges (at the appropriate level) shall become effective the day following their
581 acceptance.
582

583 **Section 2: New Member Privileges and Restrictions**

584
 585 New members may make use of club facilities in accordance with their membership
 586 category as specified in Article IV of the Constitution, with two exceptions: New members
 587 may not fly radio controlled model aircraft unassisted at the club's flying field until their
 588 skill-level has been assessed by the President, Vice President or Safety Officer, and they
 589 have been authorized by one of these Officers. Associate Members, new or long-standing,
 590 may not fly model aircraft at the club's flying field at any time whatsoever, nor may they
 591 vote in club elections or be elected to the Board of Directors.

592 **ARTICLE XI: FLYING FIELD DEPARTMENT**

593 **Section 1: Rules**

594
 595 The Board of Directors shall periodically publish local rules to encourage safe conduct,
 596 civil conduct, and controlled flight at the sanctioned flying site of the club. All club
 597 members, visitors and guests shall be bound by these rules. Violation of these rules by
 598 FCRCFC members may constitute grounds for termination of membership according to
 599 [Article VII, "Duration of Membership," Sections 2 and 3](#) of the Constitution (above), and
 600 guests may be denied the privilege of further use of the FCRCFC field.
 601

602 **Section 2: Visitors**

603
 604 Casual visitors who are neither AMA members nor FCRCFC members are welcome to
 605 attend FCRCFC club meetings and to visit the FCRCFC field. As specified in the
 606 currently effective *Academy of Model Aeronautics National Model Aircraft Safety Code*,
 607 for safety and insurance reasons, visitors shall be restricted from passing beyond the
 608 FCRCFC Spectator Fence, except as they may be invited on a 'one-time' basis by
 609 sponsoring members during special events.
 610

611 **Section 3: Guests**

612
 613 Other AMA-member, qualified pilots who are present at club activities at the FCRCFC
 614 flying field shall be known as 'guests.' Guests may be invited beyond the Spectator
 615 Fence by a sponsoring FCRCFC member. Guests must be able to show proof of current
 616 AMA membership and shall be individually authorized, sponsored and accompanied by
 617 a single, flight-qualified FCRCFC member at all times while participating in flight
 618 activities beyond the safety barrier. Sponsorship is 'not transferable,' on site, to another
 619 qualified, on-site FCRCFC member. 'Sponsorship' is construed to mean responsibility
 620 for one individual and not of a group. 'Open-ended' sponsorship of guests for purposes
 621 of avoiding membership fees and circumventing official membership in FCRCFC shall
 622 be considered abuse of the guest privilege, and habitual guests will be required to join
 623 FCRCFC if they wish to continue field privileges.
 624

625
626 Qualified guest pilots participating in special events such as open houses, fly-ins, swap
627 meets, demonstrations and competitions shall be governed by the customary
628 authorization-, signup-, impound- and safety-procedures which regulate such events.
629 Individual spectators, especially youngsters, at special events may occasionally be
630 invited beyond the safety barrier for purposes of introducing them to the sport by briefly
631 experiencing control of RC aircraft via a 'buddy box' under the close supervision of an
632 experienced FCRCFC pilot using a 'master' controller.

633
634
635

[End Constitution and By-laws]